



A Note from Stacy

I'm seriously happy that you are interested in taking my *Library of Memories* workshop. Once you are registered, you will be committed to thirteen weeks of reflection and reorganization—with some expected bouts of frustration thrown in. The most important ingredient in your success with this course is an open mind.

If you maintain a flexible and positive attitude focused on the goal, I guarantee you will trade in guilt and obligation for an incredible sense of accomplishment. Better yet you'll see your life in a whole new way and begin to realize the potential you have to use your photos in telling a more compelling and meaningful story.

I have designed and updated this course to support both traditional and digital scrapbookers—and all those, like me, who are somewhere in between. I have fine-tuned the content schedule to give you enough time to implement each step in the process. This 2010 session, beginning February 4th features ten lessons, with extra time built-in for some. Stay focused and committed and by the time summer rolls around, you'll have a living, breathing system that includes your digital workflow and archives, accessible organization for printed photos and a super-inviting library of layouts—not to mention a head full of ideas for future projects!

I will be sharing specific recommendations for organizational products over the course of our time together. Right now I am highlighting only the essential products—those items that are absolutely core to the *Library of Memories* system—so that you can begin to plan and budget for future purchases. **You DO NOT need to purchase anything right now. In fact, I strongly suggest that you wait until class begins, so I can share more information with you that will help you make purchasing decisions specific to your needs and budget.**

Stacy

A Library of Memories

INTRODUCTORY SUPPLY LIST

At Big Picture Scrapbooking, substitutions are encouraged! Our supply lists are designed to help you use what you have on hand. When you do need help or additional supplies, we believe the personal attention at your local scrapbook store can't be beat. We are pleased to be in partnership with Scrapbook.com to provide you with an online retail resource as well. They have an exclusive [Library of Memories store](#) here.

Stacy recommends the following items as essential pieces of her personal library system:

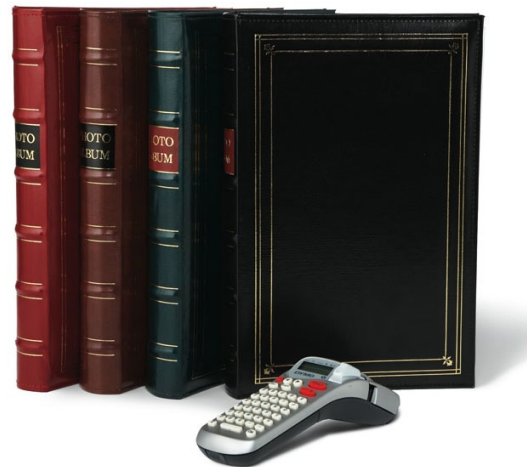
- **photo-storage binders**

cost is approx. \$16/binder

I use photo albums to house the chronological storage of my printed photos. I like these particular albums because they are 3-up style, which accommodates LOTS of photos and they have a three-ring binding that allows me to remove and consolidate pages and reuse albums over time.

Available online:

Scrapbook.com



- **digital storage keys**

I am now using the Lacie iamaKey 4 GB USB 2.0 Flash Drive in the same way I use my storage binders—for storing the images in my seasonal highlight folders. More information on this new essential product coming soon!

Available online:

Amazon.com



- **digital viewing frames**

Used together with my digital storage keys, my family is now able to view images in my seasonal highlight folders without even opening a storage binder! I now have several Kodak EasyShare Digital Frames around my home. More information on this new essential product coming soon!

Available online:

Amazon.com



- **metal two-drawer card file boxes**

cost is approx. \$45-60/file

I use two, two-drawer files, which allows me to dedicate one drawer to each of my category topics of Us, People, Places and Things.

Available online:

OfficeDepot.com

I can't say enough about these filing cabinets. They are expensive, but they are worth it. Designed to hold 4x6 index cards, each super long drawer features a spring-loaded mechanism that allows you to customize the space you need. When opened, the drawers glide in and out effortlessly, holding up to 800 photos per drawer.



- **library albums**

cost is approx. \$16/album

I use the [8 1/2" x 11" and 12" x12" D-ring Modern albums from American Crafts](#) in my personal library. I also love and recommend the classic leather albums by [We R Memory Keepers](#) and [Keeping Memories Alive](#).

I mention these three manufacturers, because they make quality albums in both 8 1/2 x 11 and 12 x 12 sizes and in multiple colors, however, you do not need different colors of albums. You can start with albums you have on hand, or purchase albums in one color and customize the contents with other colorful elements. The important thing is that you select a line of albums that can grow with your library.



There you go - the most essential products you'll need. Safe and accessible storage for digital images and printed photos (stored both chronologically and by category) and a minimum of four 8 1/2 x 11 or 12 x 12 albums that will grow to become your personal *Library of Memories!*

In lesson two we'll talk more about products for digital storage and possible substitutions for my recommended essentials.

Stacy