

# Library of Memories 2009

Stacy Julian | Course Syllabus

**This syllabus is an overview of the scope and organization of the 2009 session of *A Library of Memories*. Please keep in mind that while this is a twelve-part course, there are intermittent breaks that extend the class through sixteen calendar weeks.**

## **February 12th**

### **Lesson One: Introduction to Class**

Welcome packet contents  
Class objectives and goals  
Discussion of features in the 2009 session  
Take the Scrapstrong pledge!  
Student survey  
Stacy's story: the good, the bad and the ugly  
Set up desktop folders  
Slide Presentation: Organizational products and alternatives  
Gather printed photos and begin chronological filing  
Continue pre-work assignments of digital sorting and sifting  
Begin printing digital pictures for filing

## **February 19th**

### **Break Week (Daily Emails)**

Continue sorting, printing and chronological filing  
[Welcome Chat: Saturday, February 21st 8:00 am PST](#)

## **February 26th**

### **Lesson Two: How are You Currently Scrapbooking?**

Sticky-note and 5 W's exercise  
Least common layout assignment  
Complete Personal Assessment and record goals  
The problem with "caught up" and what I learned from Peter Jennings  
Review how to use the Big Picture tagbook (optional)  
[Chat: Saturday, February 28th 8:00 am PST](#)

## **March 5th**

### **Lesson Three: Stacy, the anti-chronologist**

Why category files work: an introduction to photo triage  
Slide Presentation: Photo Triage  
Download category questions and lists  
Set up Us, People, Places and Things bins  
Pull and sort a minimum of 100 prints  
Photo-connection gallery post

Select albums and customize Library colors

Chat: Tuesday, March 10th at 6:30 pm PST

Bonus Chat: Saturday, March 14th a.m. PST for returning LOM students

## March 12th

### Lesson Four: Where Do my Pictures Go, How Does it all Flow?

FYI: Share student survey report

Review organizational sketch (book and download)

Library lists and bubble charts

Pull and Sort 100 photos

Cover main divider cards and begin labeling sub-categories

Set up limited category folders/tags for digital images

Slide Presentation: Introduction of Supporting files and tools

## March 19th

### Lesson Five: Library Albums

Review Stacy's categories and subcategories

Thumbnail review of triaged photos

Album organization (framework sections)

Begin moving completed layouts (optional)

Pull and sort 300 photos into category files (print or digital)

Introduction to Lesson Six's projects (supply list posted)

## March 26th

### Break Week

Slide Presentation: A Trip through Stacy's Library

Continue sorting, printing and chronological filing

Work on title and section pages and setting up albums

## April 2nd

### Lesson Six: Sliced Bread and Photo Albums

It's not about the pictures

Download overflow chart

Photo-album Scrapbooking

Alter an album

Slip-n-share and gallery post

Chat: Saturday, April 4th, 8:00 am PST

## April 9th

### Lesson Seven: Memorabilia

Collecting, sorting and storing the "other stuff"

Toss and chant exercise

Setting up a memorabilia notebook

Cross-referencing memorabilia with the library system

Memorabilia layout assignment and gallery post

Bonus: The bits and pieces of life (introduction to cultural ephemera)

Preview and prep Lesson Ten's project

## **April 16th**

### **Lesson Eight: Duplicates, Leftovers, Cold Storage, Square-punch Drawers and The Circular File**

Review on digital triage as prep for mini-library project  
Instructions for the two-week break  
Slide Presentation: School of Life and Photos I Love  
Chat: [Saturday, April 18th 8:00 am PST](#)

## **April 23 and April 30th**

### **Break Weeks**

Continue triaging/printing annual highlights for mini-Library  
Create and assemble mini-Library  
Finish up Library of Memories set up, so we can SCRAPBOOK!  
LOM Café Press store opens

## **May 7th**

### **Lesson Nine: All About Us**

Review of universal categories  
Oversized photos, portraits  
Family Card File of quotes and quips  
Growing and adapting your Library albums  
Layout assignments and gallery post  
FINAL Chat: [Tuesday, May 12th 6:30 pm PST](#)

## **May 14th**

### **Lesson Ten: People We Love**

Review of universal categories  
Christmas Card Photos and Refrigerator Finds  
Bonus Download: family information sheet  
Online album challenge with Shutterfly  
Layout assignments and gallery post

## **May 21st**

### **Lesson Eleven: Places We Go**

Review of universal categories  
Top ten places  
Optional cross-referencing to other projects  
Layout assignments and gallery post

## **May 28th**

### **Lesson Twelve: Things We Do**

Review of universal categories  
Allowing "things" to become themes!  
Layout assignment and gallery post  
Student survey posted  
Slide Presentation: Highlights of LOM 2009

*Note: Syllabus subject to minor changes and additions!*